

# CODICOTE PARISH COUNCIL

Members are hereby summoned, and the public invited to a meeting of CODICOTE PARISH COUNCIL which will be held on TUESDAY 26<sup>th</sup> March 2024 starting at 7:30pm at the Peace Memorial Hall, High Street, Codicote



Simon Crosier

Clerk to the Council, 20<sup>th</sup> March 2024

## AGENDA

1. To receive apologies and approval for absence.
2. Chair's remarks.
3. Public participation — Members of the public are asked to register to speak: [clerk@codicote-pc.org.uk](mailto:clerk@codicote-pc.org.uk).
4. To receive declarations of interest in accordance with the council's code of conduct.
5. Presentations by and questions to District and County members.
  - 5.1 County Councillor Richard Thake to provide an update on the Twenty's Plenty project, white line refurbishment and offer any advice with the 7.5T weight limit project.
  - 5.2 District Councillor Ian Moody to provide an update on double-yellow line cleaning, the Bell, the additional bin at Bury Lane sports field and additional bins along the High Street in Codicote.
6. To approve the minutes of the meeting held on 27<sup>th</sup> February 2024.
7. Matters arising from the minutes not covered elsewhere.
8. To receive the clerk's report on ongoing projects.
9. To receive reports from working parties:
  - 9.1 Neighbourhood Plan.
  - 9.2 7.5T weight limit project for Codicote High Street.
  - 9.3 Traffic Warden project. To provide an update and agree any actions.
10. To discuss the Parish Magazine article for May 2024 and approve any actions.
11. To approve the date of the Annual Parish Meeting and to discuss its promotion and approve any actions.
12. To discuss nominations for the Jane Brown Trophy and approve any actions.
13. To provide an update on D-Day commemoration ideas and approve any actions.
14. To consider an Asset of Community Value application for each Public House in Codicote and approve any actions.
15. To consider a response to Welwyn Parish Councils draft Neighbourhood Plan and approve any actions.
16. To approve the engagement of a solicitor for legal advice regarding leases.
17. To discuss refurbishment work for the pavilion using s106 monies and approve any actions.
18. Planning committee items:
  - 18.1 To consider planning applications referred from the LPA.
  - 18.2 To note LPA decisions.
  - 18.3 To note updates on appeals.
  - 18.4 Consultation on major development sites.
  - 18.5 Update on major site construction.
19. Environment/Recreation committee items:
  - 19.1 Chair to provide an update on relevant items.
  - 19.2 To set sports club fees for the 2024-25 financial year and approve any actions.

20. Finance and Risk

20.1 To note payments made and due under contract and to approve other payments.

20.2 To review the Risk Register.

20.3 To review the Asset Register.

20.4 To review salary, pension and appraisal for the clerk and Y Morris.

20.5 To approve the clerk carrying over holiday due to 2024/25 or alternatively receiving payment in respect of the holiday due in 2023-24 and not taken.

20.6 To consider the Internal Auditor's interim report.

21. Matters for consideration at future meetings.

22. AOB.

Date of next meeting: Tuesday 30<sup>th</sup> April 2024