

The Pavilion, Bury Lane, Codicote, Herts SG4 8XY

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31st September 2023

**Tender – Planters**

**Aim**

The aim of the package of work is to provide year-round maintenance and planting of suitable flora three times per year.

**Background Information**

Detailed below are the locations of the planters in Codicote. Payment will be made in two instalments, one at the end of June and the other at the end of December (the appropriate invoice should be provided).

* South end of High Street opposite the car sales garage.
* Bury Lane sports field – 2 planters, one by the car park and the other by the disabled parking.
* Village Green.

**Design Brief**

The planters should be maintained throughout the year at regular intervals and all work should be to the highest standards.

**Contractor Obligations**

The contractor is required to ensure the following: -

* Public liability insurance.
* Be responsible for their own taxes, you will not be an employee of the Parish Council.
* Carry out your own risk assessments for the work an ensure that all necessary precautions are made to protect you and members of the public.
* Progress reports are submitted on a regular basis to the Parish clerk.
* Additional work to be confirmed in writing to the Parish clerk.
* That a project plan for completion of the project is submitted to the Parish clerk.